

## **REGISTRATION INSTRUCTIONS**

### **Please make sure all forms are complete** **Only complete registrations will be accepted**

#### **NEW STUDENTS must complete / provide the following:**

- Application (please complete both sides and sign)
- Demographic Information
- Directory /Emergency Closing form
- Loan of Textbooks (act 90 &195)
- Photo Release Form – Please note there are two forms:  
One for students entering PS through 3rd grade,  
and one for students entering 4<sup>th</sup> through 8<sup>th</sup> grade.  
More than 1 student may be listed on the photo forms.
- Tuition Contract with Registration Fee
- Birth Certificate
- Baptismal Certificate

**IMPORTANT:** The registration fee is non-refundable

#### **Preschool and PreKindergarten also need**

- Immunization Record

#### **Students entering Kindergarten must also include:**

- Medical Forms including immunization
- Physical form completed by physician required by the first day of school

#### **TRANSFER STUDENTS must include the following additional information**

- Release of Records
- Copy of their most current Report Card or progress report

The following is required unless currently attending an Archdiocesan School

- Standardized test results
- If applicable, psychological or educational test results

**CUSTODY AGREEMENT**, please provide if applicable





If yes, please provide a copy of the order to school.

**NAME AND AGE OF OTHER CHILDREN IN FAMILY**

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**SACRAMENTS**

	DATE	CHURCH	CITY/STATE	VERIFIED
BAPTISM				
PENANCE				
FIRST COMMUNION				
CONFIRMATION				

If your child is transferring from another school has your he/she received remedial services?  
(check if “yes”) Reading\_\_\_\_\_ Math\_\_\_\_\_ Speech\_\_\_\_\_

If your child is entering preschool or prekindergarten has he/she received Early Intervention?  
\_\_\_\_\_ yes \_\_\_\_\_ no. If yes, in what area? \_\_\_\_\_

Note any special circumstances regarding child’s academic, emotional, physical, and social development of which those working with him/her should be aware. Note child’s strengths and weaknesses also.

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**IMPORTANT:** Registration fees are non-refundable

Parent Signature\_\_\_\_\_ Date\_\_\_\_\_



STUDENT NAME \_\_\_\_\_ GRADE \_\_\_\_\_ ROOM \_\_\_\_\_

**Confidential Demographic Information**

*Cardinal John Foley Regional Catholic School does not discriminate on the basis of race, religion, color, national origin, gender, age or disability in admission to its programs, services, or activities. The following demographics are gathered for statistical purposes only. Schools are required to provide this information to the Archdiocese of Philadelphia and the Commonwealth of Pennsylvania to determine eligibility for services and programs.*

Please check the appropriate selection for your child.

- | <b><u>RACE/ETHNICITY</u></b>                                       | <b><u>DEFINITIONS</u></b>   |
|--|---|
| <input type="checkbox"/> Asian                                     | Identified as having origins in Far East, Southeast Asia or Indian, Subcontinent (Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, Phillipines, Thailand, Vietnam, etc.) |
| <input type="checkbox"/> American<br>Indian/Native Alaskan         | Identifies as one of the two classifications of native Americans.   |
| <input type="checkbox"/> Black/African<br>American                 | Identifies as black whether from U.S., Africa, or other parts of the world.   |
| <input type="checkbox"/> Hispanic                                  | Identifies as of Hispanic origin  |
| <input type="checkbox"/> Native Hawaiian/Other<br>Pacific Islander | Includes native Hawaiians living anywhere in the U.S. (But non-Hawaiian residents of Hawaii) also includes other Pacific Islands: Guam, Samoa, Fiji, Micronesia, and Polynesia    |
| <input type="checkbox"/> White                                     | Caucasian from any part of the world (including Middle East) that does not identify as one of the other groups  |
| <input type="checkbox"/> Multi-racial                              | Person belongs to more than one racial group  |
| <input type="checkbox"/> <b>Catholic</b>                           | <input type="checkbox"/> <b>Non Catholic</b>  |

Please return with registration. Thank you!





# DIRECTORY/EMERGENCY CLOSING Contact Information

I **do not** give permission for our family information to be published in the directory \_\_\_\_\_

I **give** permission for our family information to be published in the directory \_\_\_\_\_

In the event of an unusual emergency (not snow) school closing every effort will be made to contact you. Closing information will be posted on our website, on KYW and calls and email will be sent through our emergency contact system.

Please list your home number, cell number and email to be contacted for our directory and in the event of an emergency.

**PLEASE PRINT**

FAMILY NAME \_\_\_\_\_

HOME NUMBER \_\_\_\_\_

PARENT NAME \_\_\_\_\_ Cell# \_\_\_\_\_

PARENT NAME \_\_\_\_\_ Cell# \_\_\_\_\_

ADDRESS \_\_\_\_\_  
\_\_\_\_\_

E-MAIL \_\_\_\_\_

2<sup>nd</sup> E-MAIL \_\_\_\_\_

STUDENT NAME \_\_\_\_\_ GRADE \_\_\_\_\_

STUDENT NAME \_\_\_\_\_ GRADE \_\_\_\_\_

STUDENT NAME \_\_\_\_\_ GRADE \_\_\_\_\_

STUDENT NAME \_\_\_\_\_ GRADE \_\_\_\_\_

STUDENT NAME \_\_\_\_\_ GRADE \_\_\_\_\_



**P/P Certificate of Individual Request  
for Loan of Textbooks, Instructional  
Materials and Equipment**

**Policy No.: GFP 903.1  
Date: September 2016  
Page No.: 1 of 1**

**Sample Letter to be Sent Home to Parents or Guardians**

Dear Parent/Guardian:

State legislation authorizes the loan of textbooks, instructional materials, and equipment by the Secretary of Education to Pennsylvania children enrolled in kindergarten through grade 12 in nonpublic and private schools. Our school is now in the process of requesting specific textbooks, materials and equipment to be loaned to your child(ren). It is required, however, that a parent/guardian of each child attending the nonpublic or private school individually request a loan of textbooks, instructional materials, and equipment. We are, therefore, enclosing the individual request form. Please sign the form, date it, and return it to the school immediately.

Thank you for your continued assistance and cooperation.

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***CERTIFICATE OF INDIVIDUAL REQUEST FOR LOAN OF TEXTBOOKS,  
INSTRUCTIONAL MATERIALS AND EQUIPMENT***

I hereby request the loan of textbooks, instructional materials and equipment in accordance with the Pennsylvania School Code of 1949 for my child(ren) attending xxx School.

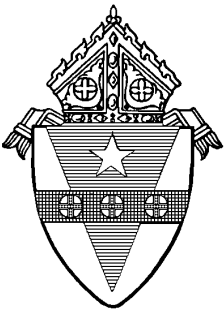
Student Name \_\_\_\_\_

Signature: \_\_\_\_\_

Date \_\_\_\_\_

This program is available only to Pennsylvania residents.

**(This form is to remain on file at the school.)**



# ARCHDIOCESE OF PHILADELPHIA

## SECRETARIAT FOR CATHOLIC EDUCATION

222 North Seventeenth Street • Philadelphia, Pennsylvania 19103-1299

OFFICE OF CATHOLIC EDUCATION  
Director of Technology PreK-12

*If students are to be productive members of the 21st Century workplace, they must move beyond the skills of the 20th Century and master those of the 21st Century. The characteristics of the 21st Century classroom will be very different from those of the classrooms in the past because the focus is on producing students who are highly productive, effective communicators, inventive thinkers, and masters of technology.*

During your children's formative years at the elementary and secondary levels, an understanding of technology including Web 2.0 tools will be used that will assist them in their learning over the course of their school experience. New tools arise every day. Some common tools that your children may encounter and use are, but are not limited to:

- Live Streaming – Multiple live streaming products/applications exist in today's education space to facilitate real-time collaboration. **Skype**, **Google Hangouts** and **Facetime** are examples. Teachers and students have the opportunity to "meet" in a virtual space to talk and share content and learning.
- Blogs - A **blog** is a website where student work can be published online. It is also a tool often used for collaboration and communication among students and teachers. "Blog" can also be used as a verb, meaning *to maintain or add content to a blog*.
- Google Apps: A online suite of productivity and digital tools. **Google Apps for Education (G.A.F.E.)** is a highly recognized, respectable and safe collection of online resources for productivity and collaboration.
- Wikis - A **wiki** is a website that allows visitors to add, remove, and edit content online.
- Podcasts - A **podcast** is a digital audio file that is distributed over the Internet for playback on portable media players (such as .mp3 players) and personal computers.
- Videos – a **video** is a recording displaying moving images and audios. Digital video files can incorporate photos, voiceovers and music.
- Social bookmarking - **Social bookmarking** is a way for Internet users to store, classify, share and search Internet bookmarks.
- Really Simple Syndication - **RSS** is used to publish frequently updated content such as blog entries, news headlines, or podcasts. It allows users to "subscribe" to internet content.
- Social Media: **Social Media** is various websites and applications that allow users to create and share content publically with peers. Examples are, but not limited to: Facebook, Twitter and Instagram

Also your child's image may be used in a photo or video posted on:

- School website and/or communications
- Archdiocesan or Office of Catholic Education website and/or communications
- Parish website and/or communication

Your child's safety and security are our number one priority. All websites and tools have been and will continue to be thoroughly examined by experienced educators and are used commonly in education today. The Acceptable Use Policy for Technology is posted on our Archdiocesan website. <http://www.catholicschools-phl.org/about-oce/technology>.

Please review the permission form below and complete it so that we are aware of your expectations as a parent of a child(ren) in our school. Thank you.

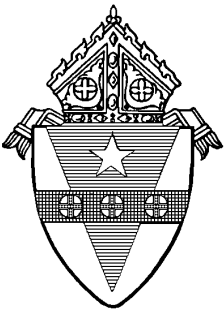
**Parental Permission Form  
General Technology Use  
Grades 4-8**

<ul style="list-style-type: none"> <li>● I grant permission for my child to use a school/teacher created class account for classroom projects and assignments, such as but not limited to: <i>Google Apps for Education; Edmodo and Socrative.</i></li> </ul>	
<ul style="list-style-type: none"> <li>● I grant permission for my child's <b>work</b> to be published on the school web site, the classroom wiki, and/or on other student classroom sites as prescribed by the teacher and/or school administration</li> </ul>	
<ul style="list-style-type: none"> <li>● I grant permission to the school to permit my child to participate in <b>supervised interviews</b> with the news media concerning events related to the school and its programs</li> </ul>	
<ul style="list-style-type: none"> <li>● <b>Photo Release:</b> I grant permission to the Archdiocese of Philadelphia and <b>Cardinal John Foley Regional Catholic School</b> to reproduce, copyright, publish, circulate or otherwise use any school pictures of my child produced by the Archdiocese of Philadelphia or <b>Cardinal John Foley Regional Catholic School</b>. This authorization and release covers the use of said school pictures in any published form and any media of advertising publicity including the list below  <p style="margin-left: 20px;">I also understand that our school and my child may be identified by name and I fully understand that this is a complete release of all claims against the Archdiocese of Philadelphia or any other person, firm or corporation by reason of any such use of such school pictures.</p> <ul style="list-style-type: none"> <li>● This photo release includes all the following: <ul style="list-style-type: none"> <li>○ School, Class, or Archdiocesan websites</li> <li>○ School newsletters and printed materials including the yearbook</li> <li>○ Newspapers</li> <li>○ Social Network pages. Students names will not be printed on Facebook or other Social Media</li> </ul> </li> </ul> </li> </ul>	<hr style="width: 50px; margin: 5px auto;"/> <hr style="width: 50px; margin: 5px auto;"/> <hr style="width: 50px; margin: 5px auto;"/> <hr style="width: 50px; margin: 5px auto;"/>
<ul style="list-style-type: none"> <li>● I understand that this form will be used during the entire time that my child attends <b>Cardinal John Foley Regional Catholic School</b> for grades 4-8. If I would like to change it, I will submit another form. The form is available on <b>Cardinal John Foley Regional Catholic School</b> website.</li> </ul>	

- I have read, understand, and agree to all of the above. I hereby warrant that I am free to give this permission.
- I have read, understand, and agree to the ones I have checked. I hereby warrant that I am free to give this permission.

Student's Name:
Parent's Name:
Parent Signature:
Date:





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During your children's formative years at the elementary and secondary levels, an understanding of technology including Web 2.0 tools will be used that will assist them in their learning over the course of their school experience. New tools arise every day. Some common tools that your children may encounter and use are, but are not limited to:

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- Blogs - A **blog** is a website where student work can be published online. It is also a tool often used for collaboration and communication among students and teachers. "Blog" can also be used as a verb, meaning *to maintain or add content to a blog*.
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Please review the permission form below and complete it so that we are aware of your expectations as a parent of a child(ren) in our school. Thank you.

**Parental Permission Form  
General Technology Use  
Grades PS-3**

<ul style="list-style-type: none"> <li>● I grant permission for my child to use a teacher created class account classroom projects and assignments.</li> </ul>	
<ul style="list-style-type: none"> <li>● I grant permission for my child's <b>work</b> to be published on the school web site, the classroom wiki, and/or on other student classroom sites as prescribed by the teacher.</li> </ul>	
<ul style="list-style-type: none"> <li>● I give permission to the school to permit my child to participate in <b>supervised interviews</b> with the news media concerning events related to the school and its programs.</li> </ul>	
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<ul style="list-style-type: none"> <li>● I understand that this form will be used during the entire time that my child attends <i>Cardinal John Foley Regional Catholic School</i> for grades K-3. If I would like to change it, I will submit another form. The form is available on <i>Cardinal John Foley Regional Catholic School</i> website.</li> </ul>	

I have read, understand, and agree to all of the above. I hereby warrant that I am free to give this permission.

I have read, understand, and agree to the ones I have checked. I hereby warrant that I am free to give this permission.

Student's Name:
Parent's Name:
Parent Signature:
Date: